

İŞ GAYRİMENKUL YATIRIM ORTAKLIĞI A.Ş.

PRINCIPLES FOR SUPPLIER MANAGEMENT

Attaching continuous importance to collaborating with business partners who adopt ethical values, the Company aims to build long-term relationships with its suppliers rather than short-term ones.

All goods and services purchases of the Company rather than real estate and the tender and procurement processes of real estate investments are carried out in accordance with the “Purchasing Regulation”, and the following principles, on which this Regulation and other Company regulations are based, are followed in the management of relations with suppliers.

These principles apply to all of the Company's suppliers, and in case the supplier hires subcontractors, the supplier's subcontractor is also expected to act in accordance with these principles. The right to terminate contracts with suppliers that do not comply with these principles is reserved.

- ❖ It is essential that service providers adhere to the laws, rules, and publicly disclosed Company regulations.
- ❖ Suppliers are expected to work in compliance with the principles of the Company's publicly disclosed “Human Rights and Human Resources Policy”, particularly with human rights and occupational health and safety.
- ❖ The spouses of the employees who will make the purchase or the spouses of the approval authority, and the persons with whom they are related to the second degree, and their senior managers or the legal entities they are partners with, cannot directly or indirectly participate in the purchases and sales to be made by the Company, and cannot make offers.

During the purchase of goods and services, the process is carried out in a fair and impartial manner. If it is determined that candidate supplier(s) have taken actions that will prevent fair and impartial procurement, such supplier(s) are excluded from the purchasing process and are not invited to the next tenders.

Company employees involved in the purchasing process should take the utmost care and attention not to cause any negative opinions or comments or doubts in any manner, directly or indirectly, about themselves and the company's impartiality and reputation.

- ❖ Company employees who are involved in the purchasing process, cannot directly or indirectly receive any gifts, bonuses, donations, job offers, sponsorships, and similar transactions or treatment that provide benefits or privileges in violation of the provisions of the Company's Anti-Bribery and Anti-Corruption Policy and Gifts and Entertainment Policy.

In these areas, our suppliers are expected to act diligently in accordance with the publicly disclosed Company Policies and Code of Ethics, and to avoid any violation of such regulations.

- ❖ In purchasing processes, in addition to price and payment conditions, factors other than price are also taken into account, including the ability to meet the needs, environmental effects, maintenance and repair conditions, operating costs, warranty, delivery and installation conditions of the goods or services to be purchased. It is essential in purchasing to try to obtain the maximum benefit for the entire Company and to seek the Company's interests throughout the process.
- ❖ In purchasing, it is essential not to be content with constantly getting offers from the same suppliers, including continuous purchases, and to allow different suppliers to make offers, to ensure full competition and prevent suppliers from falling below a certain price by agreeing with one another.
- ❖ The reasons for banning companies from public tenders are discussed. Depending on the reasons identified, the case of purchasing products and services from the relevant companies is considered. The relevant companies and information are checked on the website of the Public Procurement Authority.
- ❖ Our suppliers are obliged to submit the information and documents requested from them in a timely and accurate manner.
- ❖ The Company takes and meticulously implements the necessary measures to prevent business relations with persons and organizations that are prohibited by local and international legislation, regarding the prevention of laundering of crime revenues and financing of terrorism. Suppliers are expected to display the same level of sensitivity.
- ❖ Suppliers are expected to pay utmost attention to the confidentiality, integrity, and accessibility of the information and the protection of personal data obtained due to any business relationship.
- ❖ In accordance with its Sustainability Policy, the Company strives to minimize the negative environmental and social impacts caused by its suppliers and to maximize the positive impacts.
- ❖ These principles enter into force on the date they are approved by the Board of Directors.